

JOB DESCRIPTION

21/12/2023

Job Title: Lifestyles Assistant

Hours: *[Insert Hours here]*

Reporting to: Lifestyles Lead

Home: *[Insert Location Here]*

JOB PURPOSE

The Lifestyles Assistant will proactively assist and engage in the delivery of meaningful, enjoyable and stimulating activities in the Home. The Lifestyle Lead will provide support to the Lifestyles Team Leader to ensure other team members and residents know about and are engaged in the activities programme and work in line with Hallmark's policies and procedures, charter, vision, and values.

The Lifestyle Assistant will contribute to the achievement of the Hallmark Care Home vision; "to be recognised as the leading provider of high-quality relationship-focused care for all residents".

Responsible for:	Person Specification
<ul style="list-style-type: none"> Assist in the delivery of the activities programme, based on relationship-centred care principles, throughout the home that involves and includes all residents relative to them as individuals. Support the Lifestyles Lead to promote the events and activities to the team and residents, and report all successes and achievements to them Support the regular review of residents needs and engagement levels within the home to assess effectiveness, revising and refreshing activities for all residents as a result Encourage relationship-centered care with all team members in the home to ensure residents are empowered to make, or continue to make, lifestyles choices relevant and appropriate to them Support the building of strong and positive external links within the local community for the Home to encourage volunteers and charity partnerships. 	<p>Desirable Qualifications</p> <ul style="list-style-type: none"> QCF Level 2 in Activity Provision or willingness to work towards. We will support you with this. <p>Skills & Knowledge</p> <ul style="list-style-type: none"> Experienced in the use of IT, including computers and tablets Experienced with organising events and activities, and working with older people both living with and without dementia

<ul style="list-style-type: none"> • Recording all engagements with residents and evidencing the outcomes for each resident • Building positive working relationships with relatives and visitors to the home and encourage participation in the events and activities at the home 	Personal Qualities <ul style="list-style-type: none"> • Outstanding. We are rated by residents, relatives and our communities so highly because of our team. • Ethical. We do things the right way, and live by our Charter. • Caring and Compassionate. We are looking for enthusiasm and energy that will engage our residents to participate and enjoy the activities provided. • Flexibility • Approachable • Respectful and able to maintain confidentiality • Approachable with the ability to effectively build rapport with a diverse range of people • Ability to problem solve • Commitment to delivering a high-quality service • Ability to effectively adapt to change • Excellent communication skills
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“We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion, belief, sexual orientation or age”

This job description is not exhaustive and is subject to change from time to time to meet the needs of the business

Signed:

Date

